



The Institute of Maxillofacial Prosthetists & Technologists

IMPT Council minutes from meeting dated 12th July 2021
 Venue: via IMPT Zoom.
 Minutes taken by C. Louise Watson – Council member

Attendees:

Adrian Sugar	President	AS
Jason Watson	Chair	JW
Pauline Paul	Honorary Secretary	PP
Richard Eggleton	Honorary Treasurer	RE
Hitesh Korla	Honorary Registrar	HK
Trevor Coward	Education Officer	TC
Steve Hollisley-McLean	AIB Chair	SHM
James Dimond	Website Editor	JD
Karen Boyd	Continued Professional Development Lead	KB
C. Louise Watson	Minutes Officer	CLW
Siân Campbell	Council Member	SC
Paula Garaway	Council Member	PG
Naimisha Patel	Council Member	NP

Apologies:

Adrian Kearns	Council Member	AK
Kirsty ?????	Co-opted Council Member	

Subject	Note	Action
Welcome and Introductions	JW welcomed council members to interim meeting to confirm details discussed in meeting dated 2 nd June 2021	
1. Apologies for absence 2. Matters arising	As detailed above <ul style="list-style-type: none"> IMPT Council meeting dated 6th October 2021 to be bought forward to 29th September due to the BOAMS conference. JD sends his apologies in advance for this revised meeting date. TC to present the level 5 training pathway at the education meeting prior to the full council meeting on the 29th September. Decision to be made about physical or virtual IMPT council meeting planned for December. Some members cannot attend a physical meeting. Council attendees voted for a virtual meeting. PP to cancel meeting rooms etc. BOAMS event was discussed in length. There are two main events in addition to a black dinner on the 	

Saturday evening. The first event on Thursday 7th October is based around technology, the Saturday 9th October has a full lecture series, some applicable to IMPT. Breakout rooms are available to IMPT. The cost is £50 per event. There can be only 50 spaces reserved for IMPT members. All levels of membership should be encouraged to attend. SHM is unsure that Saturday event will be well subscribed to? KB unsure of funding (accommodation) and issues surrounding planned clinical activity at workplace to commit to attending the event. HK said previous event in Birmingham not well attended. TC suggested a poll of interest. HK to send Survey monkey poll to comms via CT for potential membership interest. KB advertise on webinar series. HK mentioned that council members need to be more pro-active when planning and organising events etc.

- RE asked if there was an update on Medical devices. Due to no update been given by the Government, nothing much has changed since previous update given by Mark Cutler of East Grinstead.
- The ISPE European meeting is going ahead on the 19th November, there are 12 slots to fill. A meeting is happening tonight (12th July) to discuss. Once arrangements are in place this will be advertised to the membership. It would be a good networking opportunity to get STP's and distance learners involved in the event.
- The membership document is still waiting for AK to check. Any changes regarding the associate level of membership will come into force April 2022, they will also be allowed to participate in the webinar series which was originally not designated to this level.
- Question was raised surrounding associate members that are eligible to be full members and the process of AIB. SHM commented that AIB is aimed at students/newly qualified not to those who have been qualified and in profession for many years. How can they demonstrate standard/breadth of work or that they are competent? Possible solution would be to get other members/fellows to propose standard. RE said not all will be competent even if signed off, TC asked how can quality be assessed, long standing associate members will not of logged work. Currently distance learners need to complete a log book but STP's don't need one as TC checks standards are met. The interview aspect of AIB is to demonstrate knowledge and reflective learning. It was agreed that long standing qualified members should have some leeway, with clinical and professional practice supplementing evidence; further thought needs to be given on how to resolve issue. JW/TC/SHM to modify AIB document.
- Possible additional virtual AIB, November/December if enough candidates for those associate members who want to convert to full membership.
- HK asked if everyone received the journal. PG commented that there were numerous numbering and spelling mistakes, and the picture quality was poor. Proof readers are all from East Grinstead, this needs to be rectified and need involvement from more diverse range of units.
- EM commented that the Newsletter is ready to be emailed to the membership.
- It is proposed to split Peter Evans lead trainers job into two, as it is too large of role for one individual.
- SC asked if Train the Trainers event is open to all. JW confirmed that it is, especially prospective training units.
- SC would like a calendar of meetings including webinars, this should be discussed at the next council meeting in September.

	Meeting concluded at 14:15	
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Minute sign off for the Zoom meeting dated 12th July 2021

Signature of Chair.....

Date of signature.....